

# Main Street Advisory Board Agenda –June 16, 2022, 5:00 p.m. Meeting to be held at Perry City Hall – Council Chambers 1211 Washington Street- Perry

- 1. Call to Order
- 2. Invocation
- 3. Guests/Speakers
- 4. Citizens with Input
- 5. Old Business
- 6. New Business
  - a. Approve May 5, 2022, minutes
  - b. Approve May 2022 Financial Statements
  - c. Review of Certificate of Appropriateness Commerce Street parcel
  - d. AgGeorgia Farmers Market Grant
  - e. Downtown Kiosk Map Discussion
  - f. Restaurant District Boundaries
- 7. Chairman Items
- 8. Downtown Manager's Report
  - a. Downtown Projects update
  - b. Strategic Plan Update
- 9. Promotion Committee Report Mr. Corey Jones
- 10. <u>Update on Downtown Development Authority</u>
- 11. Other
- 12. Adjourn

All meetings are open to the public unless otherwise posted

## Main Street Advisory Board Minutes – May 5, 2022

1. Call to Order: Chairman Cossart called the meeting to order at 5:30pm.

<u>Roll:</u> Chairman Cossart; Directors DeShazier, Gordon, Lay, Moore, and Presswood were present. Director Loudermilk was absent.

Staff: Alicia Hartley - Downtown Manager and Christine Sewell - Recording Clerk

- 2. <u>Invocation:</u> was given by Director DeShazier
- 3. Guests/Speakers None

Chairman Cossart asked for a motion to amend the agenda for review of façade grant for 1023 Ball Street. Director Lay motioned to amend agenda for review of façade grant for 1023 Ball Street; Director Presswood seconded; all in favor and the agenda was amended.

### 4. Old Business

- a. Alleyway project
  - i. Timeline from City

Ms. Hartley advised she and the Chairman have met with Ms. Fitzner on what the city and the board can do, and the work by the city would take approximately a month. There is some work that Georgia Power is to do by the Orleans and once that is complete the city will commence. It is noted that beautification of the facades can be done first, then the sidewalk after Georgia Power's work is completed.

- ii. Temporary Construction Easements

  Ms. Hartley provided the draft received from the City Attorney and she will provide the property owner's information for completion, and they will be mailed and processed accordingly.
- iii. Beautification costs and materials Chairman Cossart noted Public Works will clean out the overgrowth and the sidewalks will be done with pea rock and there will be a small drainage puddle for the stormwater, and provide leftover planters. Ms. Hartley provided an estimate of the rock.

Director Lay motioned to approve the façade improvement easement and preservation; Director Gordon seconded; all in favor and was unanimously approved.

#### 5. New Business

a. Approve April 7, 2022, minutes

Director Gordon motioned to approve as submitted; Director DeShazier seconded; all in favor and was unanimously approved.

b. Approve April 2022 Financial Statements

Director Moore motioned to approve as submitted; Director Gordon seconded; all in favor and was unanimously approved.

c. Rescind façade grant at 1214 Washington Street

Ms. Hartley advised the recipient had not purchased the building and it has since been acquired by a new owner. Director Presswood motioned to rescind the grant to the previous applicant; Director Moore seconded; all in favor and was unanimously approved.

d. Review of façade grant for 1023 Ball Street

Ms. Hartley advised the application was made the day before the board meeting and the Community Development staff had not had time to complete the staff report. The applicant will re-paint the façade, replace the awning, add exterior lighting, and a new door. The applicant provided the proposed color chips, which were not in the approved palette, but did match one of the approved. Director Lay motioned to approve the façade grant as submitted in the amount of \$1,997.00 contingent upon approval of the Certificate of Appropriateness; Director Presswood seconded; all in favor and was unanimously approved.

6. <u>Chairman Items</u> — Chairman Cossart advised the CVB has rolled out the revamped historical tour and marketing will begin, but a question has been posed with regard to the current markers on property; should they remain, be removed, or replaced. The CVB will be conducting a survey and Council is asking for input from the board. It was the consensus that the decision to remain should be that of the property owner, but the signs should be updated.

7. Downtown Manager's Report

- a. Downtown Projects update Ms. Hartley advised the UPS and Fed Ex boxes will be relocated to Jernigan and Main Street so there is access at all times, especially during events with road closures. The annual Main Street training will be held in Macon and details will be provided once received for anyone who would like to attend. The farmers markets have (24) approved vendors with (16) attending on a regular basis. There is one vendor who can only attend every other week and wants to pay as such, but per the current guidelines that is not permissible, therefore Ms. Hartley is soliciting direction for this request; the board concurred to keep the current policy in place.
- 8. Promotion Committee Report Mr. Corey Jones advised the wine event is nearly sold out and the board had a work session to go over the final details. Plans are being discussed for the Harvest Dinner in October. The courses will be bid out to give all restaurants in the district the opportunity and bids will be brought to the board for selection. Conversation started with the Ministerial Society on the Christmas tree lighting ceremony and will continue to do so and report back.
- 9. <u>Update on Downtown Development Authority-</u> Director Gordon advised the RFP for the development of the Ball/Main Street lot has been released and is due in early June.
- 10. Other-None
- 11. <u>Adjourn:</u> there being no further business to come before the board the meeting was adjourned at 6:05pm.

# Main Street Advisory Board Restricted Fund GL Account 100.0000.13.4208

	Unrestricted
July 1, 2021 Beginning Balance	19,157.24
July Deposits	1,200.00
August Deposits	-
September Deposits	-
October Deposits	-
November Deposits	
December Deposits	-
April Deposits	600.00
May Deposits	26,000.00
Expenditures	
July 2021 Expenditures	
August 2021 Expenditures	-
September 2021 Expenditures	-
October Expenditures	•
November Expenditures	-
December Expenditures	(3,160.76)
January Expenditures	(813.26)
February Expenditures	(241.49)
March Expenditures	(500.00)
April Expenditures	(6,401.50)
May Expenditures	(1,126.57)
Available Funds as of 5/31/2022	34,713.66

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# STAFF REPORT

From the Department of Community Development June 13, 2022

CASE NUMBER:

COA-0097-2022

APPLICANT:

Chad Bryant, Bryant Engineering

REQUEST:

Construct new office building

LOCATION:

Commerce Street; Parcel No. 0P0060 017000

**STAFF COMMENTS:** The applicant proposes to construct a new office building and associated parking on a vacant parcel on Commerce Street located between the railroad tracks to the west and InStyle Cuts to the east. The parcel is about 1.2 acres with approximately 110 feet of frontage on Commerce Street. Most of the property is within a floodplain.

The building and parking appear to be outside the floodplain and cover most of the property frontage. The building will be located at the front property line. Because the right-of-way for Commerce Street at this location is exceptionally wide, the front of the building will have a similar setback as its neighbors and will have the appearance of a front yard. Eleven parking spaces are proposed to the side of the building.

The 1½-story building with partial basement is designed in the style of an Arts and Crafts lodge. Building materials are not provided, but the rendering appears as a stone base with wood siding. Roof materials appear to be shingles and metal standing seam. Window openings are appropriate for the architectural style and use of the building.

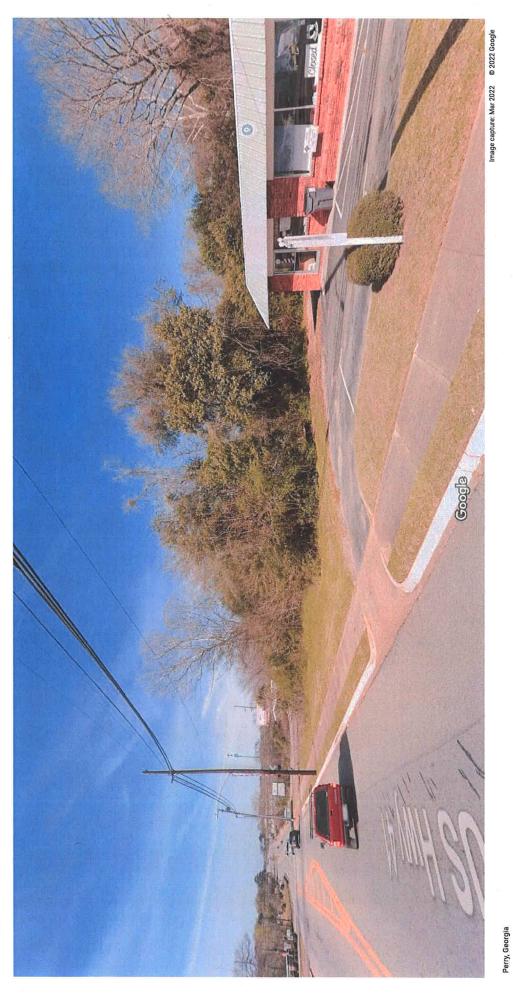
Existing buildings in the immediate vicinity are one-story constructed in the 1960's and 1970's. Most are metal or concrete block buildings with brick front facades. Buildings are generally separated from one another by surface parking or open land. The character of the surrounding area is more suburban than urban with buildings being set behind parking adjacent to the street.

**STAFF RECOMMENDATION:** Because of its location and the surrounding built environment, staff believes a building like the one being proposed is more appropriate than a traditional commercial store-front building. While the building will be taller with a more steeply pitched roof than its neighbors, staff believes it is compatible with its surroundings. The building design creates a transition from the residential neighborhood to the north and the more traditional commercial district to the east. The building and site appear to comply with the design standards for the Downtown Development District. Therefore, staff recommends approval of the application, subject to MSAB approval of actual exterior materials and colors.

**APPLICABLE ORDINANCESECTION(S):** Sec. 2-3.8.1 of the Land Management Ordinance regarding procedures for a Certificate of Appropriateness in the Downtown Development District; Sec. 6-6.3, Design Standards for the Downtown Development District:

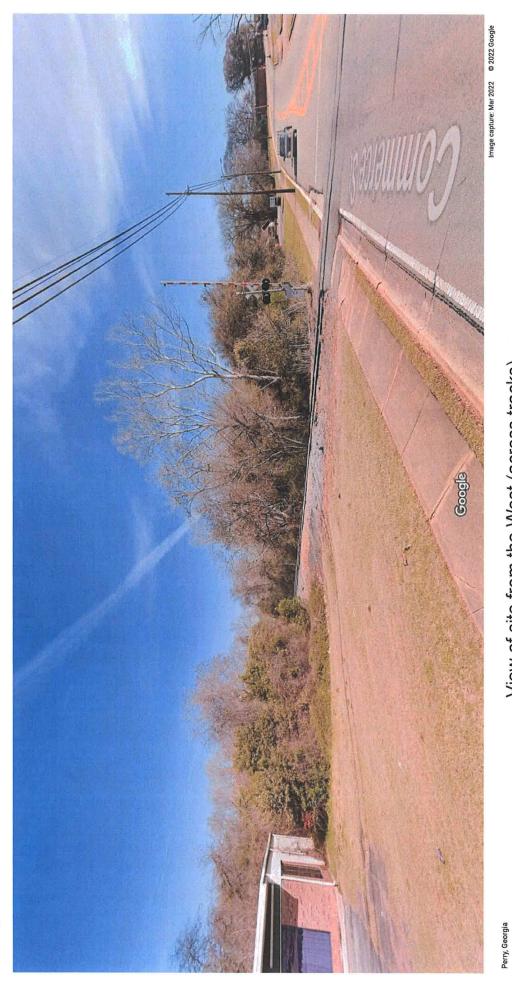
Within the Downtown Development District, new construction and existing buildings, structure, and appurtenances attached thereto which are moved, reconstructed, materially altered, repaired, or painted, including repainting the same color, shall be visually compatible with buildings, squares, and places to which they are visually related generally, in terms of the following factors:

- (a) Height. The height of the proposed building shall be visually compatible with adjacent buildings. Buildings located within an area bounded by Main Street, Macon Road, Northside Drive, Ball Street, Commerce Street, and Marion Street shall have a maximum height of 37 feet as measured from the public sidewalk serving the building.
  - (i) Temporary structures are permitted for construction projects or catastrophic loss. These structures require approval from the Community Development Department.
- (b) Proportion of Building from Facade. The relationship of the width of building to the height of the front elevation shall be visually compatible with buildings, squares, and places to which it is visually related.
- (c) Proportion of Openings within the Facility. The relationship of the width of the windows in a building to the height of the windows shall be visually compatible with buildings, squares, and places to which it is visually related.
- (d) Rhythm of Solids to Voids in Front Facades. The relationship of solids to voids in the front facade of a building shall be visually compatible with buildings, squares, and places to which it is visually related.
- (e) Rhythm of Spacing of Buildings on Streets. The relationship of buildings to open space between it and the adjoining buildings shall be visually compatible to the buildings, squares, and places to which it is visually related.
- (f) Rhythm of Entrance and/or Porch Projection. The relationship of entrances and porch projections to the sidewalks of a building shall be visually compatible to the buildings, squares, or places to which it is visually related.
- (g) Relationship of Materials; Texture and Color. The relationship of the materials, texture, and color of the facade of a building shall be visually compatible with the predominant materials in the buildings to which it is visually related.
- (h) Roof Shapes. The roof shape of a building shall be visually compatible with the buildings to which it is visually related.
- (i) Walls of Continuity. Appurtenances of a building such as walls, wrought iron, fences, evergreen landscape masses, building facades shall, if necessary, form cohesive walls of enclosure along a street, to ensure visual compatibility of the building to the buildings, squares, or places to which it is visually related.
- (j) Scale of a Building. The size of a building, the building mass of a building in relation to open spaces, the windows, door openings, porches and balconies shall be visually compatible with the buildings, squares, and places to which it is visually related.
- (k) Directional Expression of Front Elevation. A building shall be visually compatible with the buildings, squares, and places to which it is visually related in the directional character, whether this is vertical character, horizontal character, or non-directional character.
- (I) Temporary structures are permitted for construction projects or catastrophic loss. These structures require approval from the Downtown Development Authority.
- (m) Colors: Colors should be in keeping with color palettes currently in use, or of historical significance to the City of Perry. The Community Development Department may suggest or make available certain color palettes, which are not required to have a Certificate of Appropriateness.



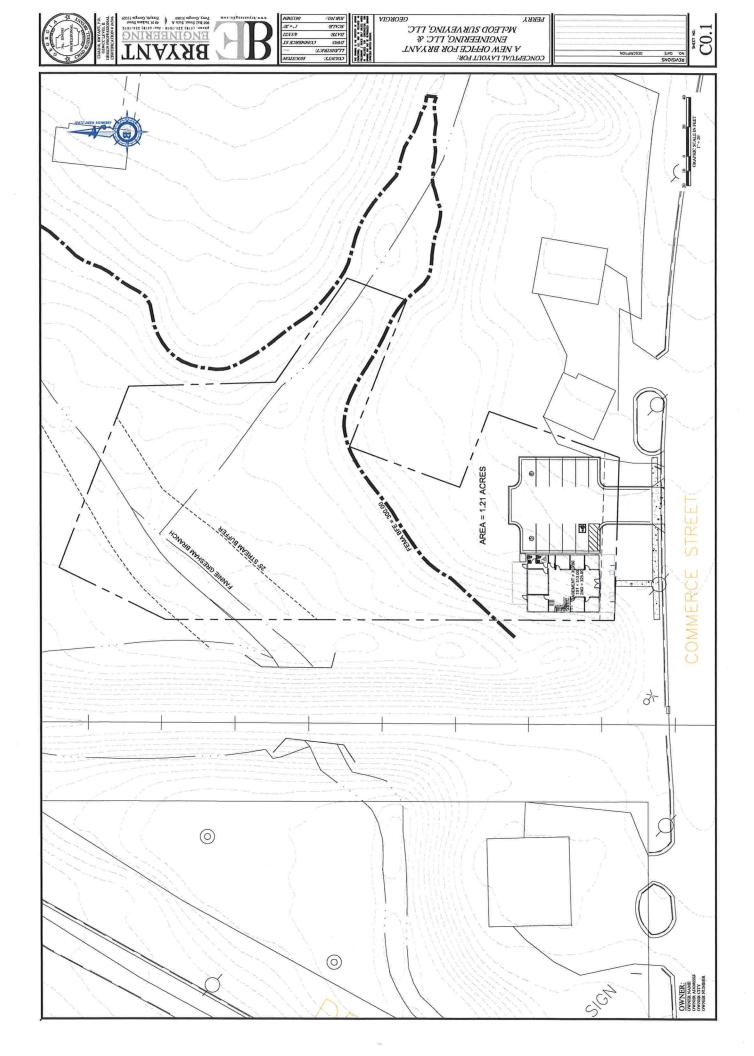
View of site from the East

Street View - Mar 2022 Google



View of site from the West (across tracks)

Street View - Mar 2022





# Where Georgia comes together.

Application # COA

# Application for Certificate of Appropriateness

Contact Community Development (478) 988-2720

## Applicant/Owner Information

	Applicant	Property Owner
*Name	Chad Bryant - Bryant Engineering	Chad Bryant - Ocmulgee Developments
*Title	Principal	Partner
*Address	906 Ball Street, Perry, GA 31069	906 Ball Street, Perry, GA 31069
*Phone	478-224-7070	478-224-7070
*Email	chad@bryantengllc.com	chad@bryantenglic.com

#### **Property Information**

*Street Address Commerce Street (next to railroad tracks) 1.21 acres	
*Tax Map #(s) 0P0060 017000	Historic or Downtown District Downtown District

#### Request

New Building X	Addition	Alteration	Demolition	Relocation	
*Please describe th	e proposed modificat	New construction operations	for use of engineering	g and surveying	

#### Instructions

- This application must be submitted when alterations are proposed to the exterior of a building located in a historic
  district or in the Downtown Development Overlay District; when a new building is proposed in these districts; or
  when an existing building in these districts is proposed to be demolished or relocated.
- Projects located in the Downtown Development Overlay District, with the exception of signs, are reviewed by the Main Street Advisory Board, which makes a recommendation to the administrator for action on the Certificate of Appropriateness. All other projects are reviewed by the administrator.
- 3. The application must be submitted to the Community Development office during normal business hours.
- 4. The applicant/owner must respond to the "standards" for the granting of a certificate of appropriateness in Section 2-3.8, Certificate of Appropriateness.
- 5. \*The following drawings and other documents must be submitted with the application, depending on the extent of the proposal:
  - Site plan depicting building(s) footprint, parking, landscaping, and other site improvements;

    Detailed drawing(s) or sketch(s) showing the views of all building facades facing public streets and building features, such as recessed doors or dormers, and sizes;
  - X Detailed drawing(s) or sketch(s) depicting size, location and colors of signage;
  - Sample(s) for all proposed wall and trim paint colors;
  - Sample(s) or photo(s) of proposed awning/canopy materials and color;
  - Photo(s) of proposed doors, windows, lights or other features that will be added to the building;
  - Photo(s) or sample of proposed roofing materials and color if roof will be visible;
  - Photo(s) or sample of brick, stone, tile, mortar or other exterior construction materials that will be added to the building; and
  - \_\_\_\_Other information that helps explain details of the proposal.

#### Application for Certificate of Appropriateness - Page 2

The Main Street Advisory Board meets the first Thursday of the month at 5:00 pm at City Hall located at 1211 Washington Street. Completed applications must be submitted at least one week prior to the meeting date.

 Please read carefully: The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

8. Signatures:

\*Property Owner/Authorized Agent WOXDYNQ \*Date 6/6/22

\*Date 6/6/22

Maintenance and Repair

Nothing in the Land Management Ordinance shall be construed to prevent the ordinary maintenance or repair of any exterior architectural feature of structures located in a historic district or the Downtown Development Overlay District when the repair does not involve a change in design, material, color or outer appearance of the structure. Certificates of appropriateness are not required for alterations to the interior of a building or alterations to the use of a building (although other permits may be required).

## **Notices**

There is no fee for review of a Certificate of Appropriateness (COA) application. However, a fee of \$220.00 will be charged for work started without an approved Certificate of Appropriateness.

Approval of a certificate of appropriateness does not waive any required permits, inspections, or fees required by the Community Development Department. Structural changes to a building require a building permit from the Community Development Department.

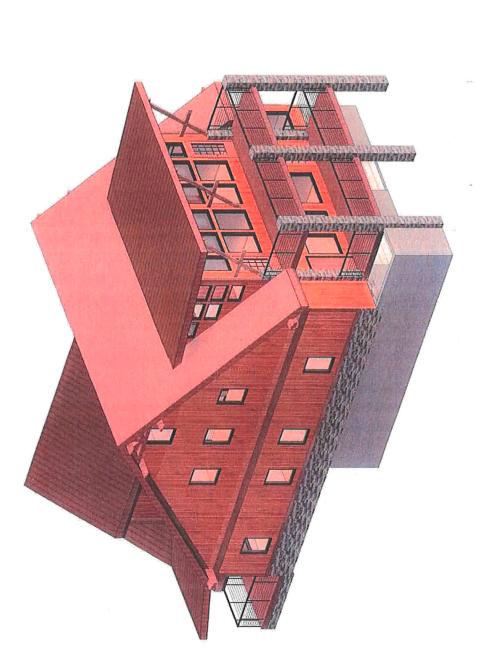
Decisions of the administrator may be appealed to the Planning Commission.

The Certificate of Appropriateness is valid for 6 months (180 days) from the date of approval by the administrator. If work is not completed within that timeframe, the applicant must renew the COA.

Revised 8-18-21

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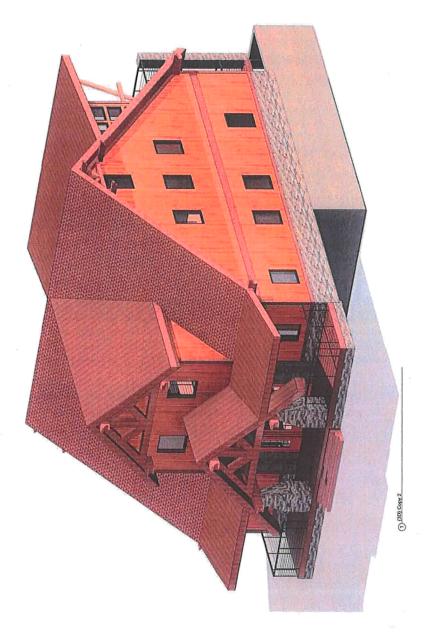






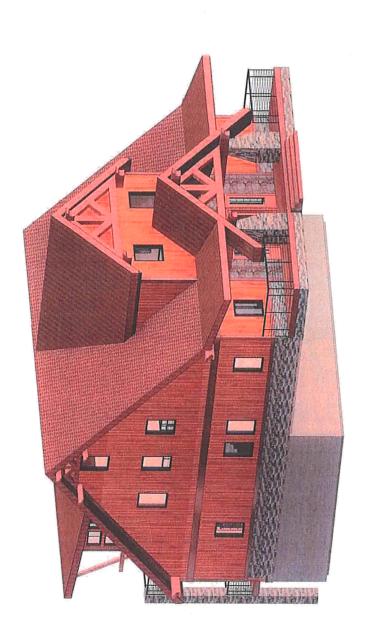


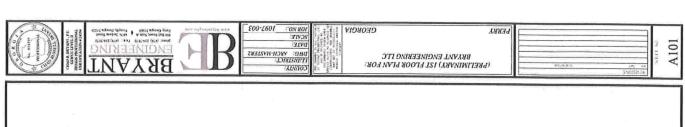


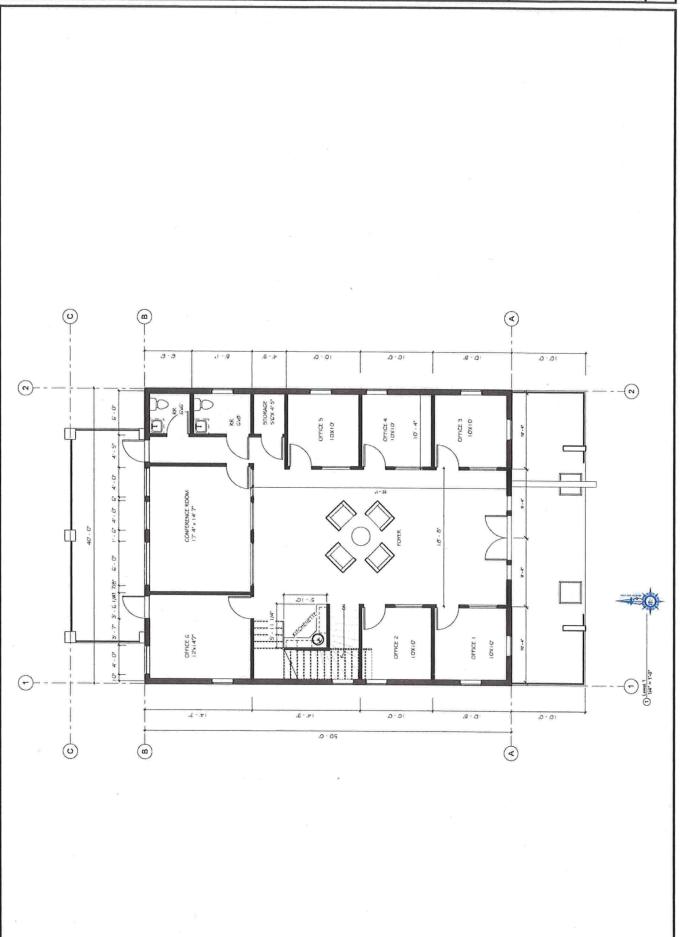


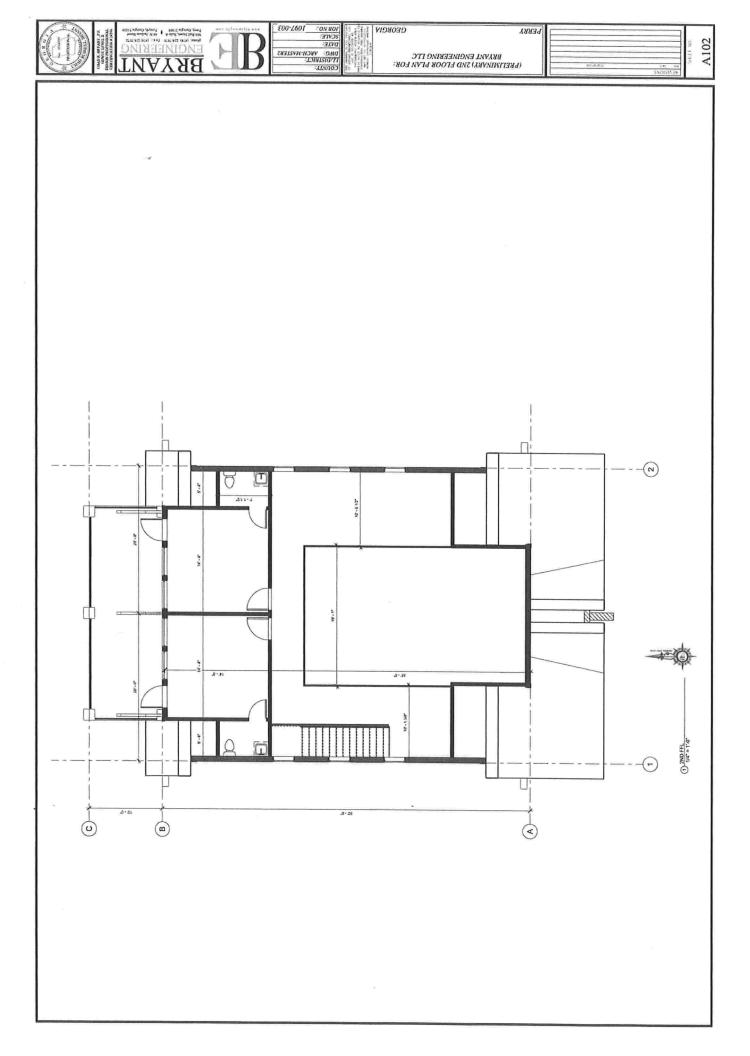
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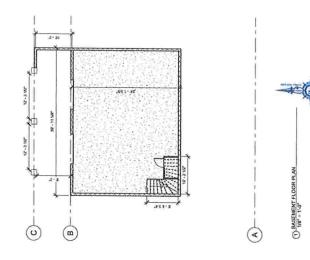
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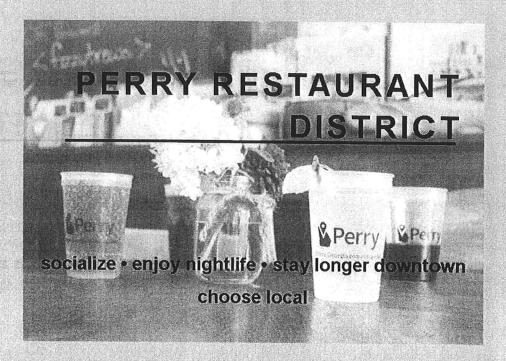




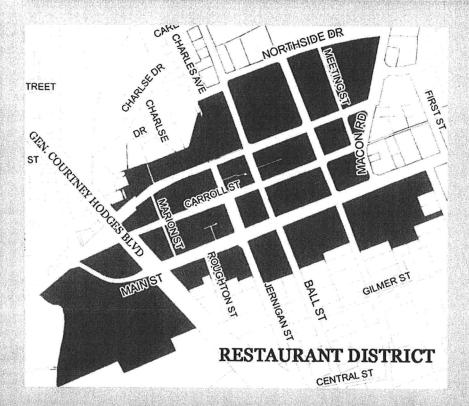




District encourages local dining, facilitates restaurant recruitment, generates taxes for government services, enhances quality of life and creates excitement downtown.



A customer may take up to 16 ounces of an alcoholic beverage in a plastic cup on public spaces within the district, including sidewalks, rights of way, buildings and public parks between 11 a.m. to midnight daily.



# Other Rules

Alcoholic beverages must be purchased from a licensed vendor.

Ordinance does not apply to schools, churches, daycare facilities and anywhere private property owners and tenants do not allow alcohol.

Consumption from and possession of alcoholic beverages in open bottles and aluminum cans are prohibited.

Glass containers are prohibited.

